



## **Cape Fear Academy Job Announcement**

### **Applications are now being accepted for Learning Skills Tutor – Middle and Upper Schools**

*A learning community committed to discovering and developing individual potential, preparing each student for success in college and life.*

Located in Wilmington, NC, Cape Fear Academy is southeastern North Carolina's premier PK3-12 independent school. A learning community of 750+ students and 120+ faculty and staff members, CFA is guided by the mission of discovering and developing individual potential. To accomplish this goal, CFA offers students an impressive array of opportunities in academics, the visual and performing arts, and athletics. Our 47-acre campus has state-of-the-art facilities that provide a rich and inspiring physical environment for students to explore and develop their passions. More importantly, CFA boasts a committed faculty and staff who live the school's mission in their daily interactions with students.

Teachers at Cape Fear Academy deliver high quality instruction that emphasizes critical thinking, written and oral communication, and collaboration in a technology-rich environment. CFA's academic curriculum, recorded in an online mapping system, establishes clear, coordinated goals for each course and grade level while still allowing teachers the freedom to be creative and innovative in their instructional choices. Academic departments foster collaborative decisions about curriculum, materials, and departmental goals. This high level of collegiality as well as support for continuous professional development make CFA an ideal place to grow professionally.

All members of the CFA community are familiar with and expected to uphold and foster the core values of respect, integrity, resilience, and accountability. These core values are the cornerstone for a newly-developed leadership program that empowers students to develop leadership skills, enabling them to go further in school and in life.

**Applications are now being accepted for: Learning Skills Tutor – Middle and Upper Schools**

#### **Major Responsibilities:**

- Work one-on-one with students who need additional support in middle and upper school subjects.

- Keep accurate records of tutoring sessions, progress reports, and end of the year summary reports.
- Develop and recommend learning plans for students that address skill gaps in the areas that they need assistance.
- Communicate regularly with parents, teachers, students, and the Learning Skills Program Coordinator (“LSPC”) on student needs, plans and progress.
- Keep the LSPC and students’ teachers updated on changes in scheduling, attendance, performance, or behavior concerning the students.
- Performs other projects and duties as assigned.

**Qualifications:**

- The teacher should be passionate, organized and patient, with experience and knowledge in middle and upper school subjects.
- Proven ability to tutor in multiple academic subjects.
- Strong communication and collaboration skills required.
- Experience and ability to develop individualized learning plans for students.

**Education:** Bachelor’s degree in education or related field required. Master’s degree is preferred.

**Experience:** Minimum of five years teaching and/or tutoring experience in middle and upper school subjects. Previous experience in tutoring multiple subjects is desired.

**Salary and Benefits:** Competitive compensation which is dependent upon number of tutoring skills sessions in any given period as assigned by the LSPC.

**Starting Date:** August 5, 2024

**To apply:** Please visit our website and click on “Apply Here”

<https://www.capefearacademy.org/about/employment>

Or use the link below:

<https://recruiting.paylocity.com/recruiting/jobs/All/bad901c1-f066-460d-90a1-32df81fba70b/Cape-Fear-Academy>